



# SUMMER CAMP 2018 GUIDE

## General Information

Our summer camps are registered by **weekly** sessions consisting of morning and afternoon camps. This allows parents to choose the number of weeks to register ranging from 1 to 9 weeks of camp as well as choose if they want **FULL day** or **HALF day** camps.

1. **Full day camp** is from 9:00 AM to 4:00 PM (\$595)
2. **Lunch** is from 12:00 PM-1:00 PM (12:00 -12:30 PM Indoor lunch and 12:30-1:00 Recess)  
You can buy hot lunch from us for **\$50/week** or pack lunch from home. **Our camp is peanut free.**
3. **Half day camp** is from 9:00 AM to 12:00 PM or 1:00 PM to 4:00 PM (\$325)
4. There will be a 15-minute snack break during the morning/afternoon session. **Nut Free** snacks and juice will be provided. Campers may also bring in their own **nut free** snack.
5. Drop off and pick up is **15-minutes** before or after the camps scheduled times.
  - **Morning**  
Drop off 8:45 – 9:00 AM  
Pick up is from 12:00 – 12:15 PM
  - **Afternoon**  
Drop off time is from 12:45 – 1:00 PM  
Pick up time is from 4:00 – 4:15 PM
  - **Late pick up** will result in a \$15 per half an hour charge.
6. Before Care / After Care is available at the time of registration. Please be sure to select it in association to the week/weeks of camp chosen in the online registration form.
  - **Before care** - 8:00 AM- 9:00 AM (\$75 per week)
  - **After care** - 4:00 PM- 6:00 PM (\$100 per week)

## Cancellation & Refund policy

1. Prior to **June 15<sup>th</sup>, 2018** a partial refund will be issued.
  - SWS will refund the cost of the session **less a \$75 per session** administrative fee.
2. **No refunds will be granted after June 15<sup>th</sup>.**
  - One may transfer to a different week **only during the 2018 summer camp season** and only if there is availability.
3. Steam Works Studio may cancel any program due to low enrollment.
  - In such an instance a full refund will be issued if no substitute program is requested.

4. Campers are expected to attend all days during their registered sessions. Teachers are not obligated to make up lessons resulting from student cancellations.
  - **There will be no refunds or credits for no-shows, sick days, or partial sessions attended for camp or extended day cares.**

## Registration

1. All Registrations are handled online.
  - Please visit <http://steamworksstudio.com> Please click on the Summer Camp 2018 button to view our program guide.
  - From the Summer Camp Guide please click the **register now** button to go to the registration page.
2. Please find our [Summer Camp guide here](#).
3. Please register your child according to the grade they are currently in. If you register them for the next grade up i.e. camper will be entering 3<sup>rd</sup> grade in September, we reserve the right to move your child to a grade appropriate camp if needed.
4. **Registration will close 1 week prior to scheduled start date of the camp** or once maximum capacity is reached.

## Discounts

1. SWS offers 2 types of discounts Early bird and sibling discounts may **not** be combined.
  - **EARLY BIRD** discount **available until April 1<sup>st</sup>**. 8% off **the total** registration will be applied as a discount.
  - Sibling discount 10 % off the **second child or third child**.

## Transportation

1. SWS does not provide transportation directly. However, we work with **Click-n-ride** a third-party transport service. Please contact them in advance to book your ride.
  - Their website is [Click-n-ride.com](http://Click-n-ride.com)
  - E-mail them at [info@click-n-ride.com](mailto:info@click-n-ride.com) or call them 1(800) 488-1219.
2. Mention Steam Works Studio for **special** rates.

## Staff

1. Our camp staff is comprised of experienced Professionals in the STEM industry, Professional teachers as well as college students presently attending (Drexel, NJIT, and Rutgers) and some exceptional and selected high school students who all have very special interest in working and engaging with kids.
2. All our Head instructors are CPR and First Aid certified.
3. All of the staff have undergone fingerprinting and background checks.
4. If your child needs any special attention please make sure to let the Front Desk aware.

For any questions you can email us at [info@steamworksstudio.com](mailto:info@steamworksstudio.com)